

# **FAUQUIER COUNTY AIRPORT COMMITTEE**

## **MEETING SUMMARY**

### **REGULAR MEETING**

Monday, July 29, 2002 – 5:00 p.m.

Warrenton-Fauquier Airport Conference Room

#### **1. Call to Order:**

The regular meeting of the Fauquier County Airport Committee was called to order by the Chairman at 5:07 p.m. on 29 July 2002 in the Warrenton-Fauquier Airport Conference Room, Midland, Virginia. In attendance were:

##### **Committee (Voting) Members:**

James W. Van Luven  
Sharon Grove McCamy

Lee District Representative, Chairman  
Fauquier County Board of Supervisors  
Lee District Representative

Willis P. Risdon  
Dennis Hunsberger  
Arthur Nash  
Rick Gerhardt  
Charles M. Medvitz  
Kenneth W. Hyde

Citizen at Large  
Citizen at Large  
Marshall District Representative  
Cedar Run District Representative  
Scott District Representative  
Center District Representative

##### **County Staff:**

Tony Hooper

Assistant County Administrator

##### **Staff:**

Ron Gatewood  
Chad Carper

Tracey Corporation – FBO  
Campbell and Paris Engineers

##### **Absent:**

Sparky Lewis  
Billy Jenkins

Town of Warrenton  
County Operations and Services Supervisor

##### **Visitors:**

Andy Bell

#### **2. Welcome and Introductions:**

The Chairman welcomed those present to the meeting.

#### **3. Adoption of the Agenda:**

Willis Risdon moved and Dennis Hunsberger seconded a motion to adopt the agenda as presented. The motion was carried unanimously.

**4. Citizens Time:**

Andy Bell, Pilot, was introduced. He indicated he was present just to learn more about the functioning of the Airport Committee.

**5. Adoption of the Minutes:**

Sharon McCamy moved and Willis Risdon seconded a motion to adopt the June 3, 2002 meeting minutes as presented. The motion was carried unanimously.

**6. Finance Sub-Committee Report:**

The Finance Subcommittee has not met due to conflicting schedules. The committee will meet before the next regular meeting at 12:30, August 26, 2002 in the Courthouse fourth floor conference room. At that time, the committee will review year-end results for FY02 and discuss the business plan.

**7. Update from Campbell and Paris:**

Chad reported that the pre-bid conference for the airport improvements had been conducted and that thirty were present, including ten prime contractors. Bids are to be received on August 8, 2002.

He reported that the contractor on the T-hangar site work was now back on site and that the work should be complete within three to four weeks.

There was a general discussion of State and Federal funding for the second phase of the airport improvements.

**8. Update from Tony Hooper:**

Tony reported that the Business Plan should be completed next week. He also advised the committee that he was continuing to work to finalize engineering services for the next phase of the airport/business park waste disposal system. Tony and Chairman VanLuven discussed the completion of negotiations for airport management services. See attached letter of July 3, 2002 from Campbell and Paris Engineers.

**9. Update from Ron Gatewood:**

Ron reported that construction of the T-hangars was progressing well with electric and phone service in progress. He indicated that there has been good coordination with the contractor and Campbell and Paris.

**10. Roundtable:**

Committee members discussed the addition of citizen's time to the agenda and suggested that a general limit of five minutes be established. The use of the County web site to advise the public of airport committee meetings was discussed.

The Committee further clarified that Committee meetings would be held on the fourth Monday. In the past, there has been some confusion regarding meeting in the months with five Mondays.

It was suggested that at the next meeting, that an AOPA video be shown to provide background information regarding that organization.

**11. Closed Session:**

Sharon McCamy moved to go into a closed meeting pursuant to Virginia Code Section 2.2-3711.A3 for the purpose of discussing property lease matters not releasable to the public. Richard Gerhardt seconded, and the vote for the motion was unanimous as follows:

VOTE:

Ayes: Chairman James VanLuven; Ms. Sharon McCamy; Mr. Willis Risdon; Mr. Dennis Hunsberger; Mr. Arthur Nash; Mr. Richard Gerhardt; Mr. Charles Medvitz; Mr. Kenneth Hyde

Nays: None

Absent During Vote: Mr. Sparky Lewis

Absent During Meeting: Mr. Sparky Lewis

**CERTIFICATION OF EXECUTIVE MEETING**

WHEREAS, the Warrenton-Fauquier Airport Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by this Warrenton-Fauquier Airport Committee that such executive meeting was conducted in conformity with Virginia Law; now, therefore, be it

RESOLVED this 29<sup>th</sup> day of July 2002, That the Warrenton-Fauquier Airport certifies that, to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Warrenton-Fauquier Airport Committee.

VOTE:

Ayes: Chairman James VanLuven; Ms. Sharon McCamy; Mr. Willis Risdon; Mr. Dennis Hunsberger; Mr. Arthur Nash; Mr. Richard Gerhardt; Mr. Charles Medvitz; Mr. Kenneth Hyde

Nays: None

Absent During Vote: Mr. Sparky Lewis

Absent During Meeting: Mr. Sparky Lewis

Before adjourning, Tony Hooper indicated he would provide committee members future revisions to the draft lease for FBO services. With no further business, the meeting adjourned at 6:40 p.m.